

Special Meeting

March 4, 2009
12:30 p.m.

A special meeting of the Municipal Civil Service Commission convened on Wednesday, March 4, 2009, at 12:30 p.m. with Grady Pettigrew, Jr. and Jeffrey Porter in attendance.

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RE: Request of the Civil Service Commission staff to create the specification for the classification Public Safety Network Manager, assign a 365-day probationary period, designate the examination type as noncompetitive, and amend Rule XI accordingly (Job Code 0530).

PRESENT: Tammy Rollins, Personnel Administrative Officer

Tammy Rollins presented this request to create the specification for the classification Public Safety Network Manager at the request of the Department of Public Safety and agreed upon by the Department of Technology to reside within the Department of Public Safety.

By definition, Public Safety Network Manager is responsible for managing Public Safety's network and domain which will house the computer aided dispatching (CAD) system and the Mobile Data Computers (MDC) for the Police and Fire Divisions. The examples of work section includes those responsibilities which the incumbent is expected to perform. The guidelines for class use will communicate clearly that this is a single-position classification to be used only within the Department of Public Safety.

The minimum qualifications require possession of a bachelor's degree and five (5) years of experience in IT network management and Computer Aided Dispatch (CAD) systems. It was also proposed that specific certifications most relevant to the responsibilities of the classification be included as a substitution for the educational requirement. It was also requested that additional experience be allowed to substitute for the educational requirement. The knowledge, skills, and abilities section includes those knowledge, skills, and abilities expected to be important for successful performance. The examination type was designated as noncompetitive and the probationary period was assigned 365 days.

A motion to approve the minutes was made, seconded, and approved unanimously.

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RE: Request of the Civil Service Commission staff to reconsider the abolishment of the specification for the classification Development Land Use Specialist, to re-create the specification, and amend Rule XI accordingly (Job Code 2084).

PRESENT: Barbara McGrath, Executive Director

Director Barbara McGrath presented this request to reconsider the abolishment of the specification for the classification Development Land Use Specialist, to re-create the specification, and amend Rule XI accordingly.

On May 29, 2007, the Commission approved the staff's request to abolish this classification. Recently, the City of Columbus was notified that the Ohio Public Employees Retirement System board has determined that an employee who previously served in this classification is no longer disabled and is entitled to be returned to work. As such, the staff requested that this classification be restored so this employee may be reinstated to a same or similar position.

A motion to approve the request was made, seconded, and passed unanimously.

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RE: *Residency Hearing Reviews.*

Edward Holcomb, Construction Inspector II (Civil), Case No. 09-RI-0001

In the matter of Edward Holcomb, Construction Inspector II (Civil), the Commissioners reviewed the hearing officer's report and recommendation with regard to Mr. Holcomb's compliance with the City's residency requirement. The Commissioners found that Mr. Holcomb is currently not in compliance with the residency requirement.

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The Commissioners adjourned its special meeting at 12:36 p.m.

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Grady L. Pettigrew, Jr., President

Date